

CORPORATION OF THE TOWN OF LAURENTIAN HILLS  
COMMITTEE OF THE WHOLE - FINANCE AND PERSONNEL

Tuesday 5 February, 2008 at 8:04 p.m.

1. **CALL TO ORDER** - The Committee of the Whole for Finance and Personnel met on Tuesday 5 February, 2008 in Council Chambers at 8:04 p.m.

Attendance:

Chairman: Mayor Vance Gutzman  
Vice chairman: Councillor Richard Rabishaw

Members: Deputy Mayor Fred Adams  
Councillor Anne Giardini  
Councillor Dave Ethier

Also Present:

Chief Administrative Officer/Clerk Wayne Kirby  
Treasurer/Deputy Clerk Sherry Batten

2. **DECLARATION OF PECUNIARY INTEREST** - None

3. **DELEGATIONS AND PRESENTATIONS** - None

4. **ADMINISTRATION** - None

5. **FINANCIAL**

- (a) The cheque register listing for 1 January to 31 January, 2008 will be available at Council.

6. **STAFF TRAINING/PERSONNEL ISSUES**

- (a) A request to amend the Employee Probation policy was received.

The Committee recommended that the policy be amended to allow for the extension of an employee's probationary period if required by one month.

The Committee asked that a policy to provide for exit interviews be prepared.

7. **OTHER BUSINESS**

- (a) A request from the Chalk River & Area Lions Club Inc. regarding 2008 taxes was received and reviewed.

The Committee recommended that representatives from the Lions Club be invited to the next committee meeting to discuss the matter.

8. **CLOSED SESSION**

9. **ADJOURNMENT** - The meeting adjourned at 8:10 p.m.

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Vance Gutzman  
Chairman

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Clerk